

Petite Lakes Highwood Association
Meeting Minutes from 10/28/2024

- 1) Meeting called to order at 6:48pm
- 2) Officers present: Joe Prindle, Bob Leavitt, Joe Kozlowski, Lauren Hart, Dakota Schneider
- 3) Officers absent: Sam Terranove and Shannon Turk
- 4) Acceptance of minutes: Joe Kozlowski accepts, Dakotas seconded
- 5) Acceptance of agenda: Bob Leavitt accepts, Joe Prindle seconded
- 6) Public Comments:
 - a) NONE
- 7) Correspondence:
 - a) Lauren received 2 text from renters on the corner of Forest and Highwoods regarding golf balls in their yard
 - i) Board questioned if a net could be put up?
 - ii) Joe K said when we asked the golf course previously if anything can be done to stop some balls from landing in the neighborhood that the golf course said they leave foliage, but are not going to do anything additional.
 - b) Lauren received a call from Lance Carr regarding his neighbors having a paving company out before quiet hours are over. (The Study residence)
- 8) President's report: Joe Prindle is looking to do more social events. He asked Bob to let him know when there are new neighbors moving into the neighborhood (via closing documents) so he can welcome them to the neighborhood. Joe P. also suggested getting a sign that the association can place in the new home- owners yard to welcome them.
- 9) Treasurer's Report:
 - a) Account Balances:
 - i) Checking balance: \$19,695.00
 - ii) Savings Balance: \$20,571.00
 - iii) First American Balance: \$9490.00
 - b) Bob L. requested Joe Prindle's phone number and email to update the website
 - c) Bob has been working with Amanda Wood to get the annual dues and pier slip rentals mailed out.
 - d) Bob would like to start shifting to the new bank (First American) and has ordered checks for that account.
 - e) Bob requested the annual meeting minutes showing that there is a newly elected President - that way Joe can be a new signer on the account. Joe Kozlowski and Dakota Schneider will also need to go and resign at First American.
 - f) Bob created a new email w/ gmail for the association.

10) Other Reports:

a) Dakota

- i) Reached out to Jim Jorgenson regarding our roads and when they were going to start the project. Jim explained that the crew is currently working on a drainage project on Lake Ave., and as soon as that is completed they will start on our neighborhood.

11) Continuing business

- Updating by-laws - utilize a voting link through the website.
- Third-party accountant to perform audit
 - Joe P. has a friend that is an accountant (Jared Smith), he gave Bob his contact information to see if he does this kind of work.
- Articles of incorporation
 - Need to add to the website
- Weed Abatement - Set for the year - Sam will call Debbie to get on the schedule
- Looking into accepting Zelle payments for the Association dues
 - When Joe P and Bob go to update the account they will ask about this
- Gazebo - table for now

12) New Business

- Check into cameras for the park and boat ramp area.
- Send a "Thank you" gift to Amanda for all her years of service on the board.

13) Cleanup -

- a) Landscaper will do fall cleanup

14) Next Meeting: 11/18/2024 @ Dockers, 6:30 pm

15) Meeting adjourned: 7:55pm

Notes submitted by Lauren Hart, secretary